



**LEGAL SERVICES
BOARD**

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Freedom of Information request

Date request received: 06 February 2015

Date of response: 13 February 2015

LSB reference: 20150206-01

Request:

1- In the last 2 years have you purchased any it technical training for the ICT /IT department from QA training covering IT Technical Courses such as Microsoft, VMware, Oracle, Citrix and Cisco?

2- What is the exact job title of the manger or team leader in ICT/IT department who has made the purchase?

3- Has the ICT/IT technical department pre-paid for this training? Please state amounts.

4- Have they, in the last 3 years, purchased a skills licence it training package from QA training? Please state the amount purchased and the amounts remaining?

5 - Has the buying IT manger secured 3 quotes for the purchase of the skills licence? If so which were the other companies who submitted the exact same skills licence prices?

6- When will the next skills licence be purchased by the ICT/IT department?

7- Who will purchase the next ICT technical training skills licence?

8- Please provide an ICT department organisation chart.

9- How many people are there in the ICT department?

10- Does the ICT / IT technical department purchase IT technical training for products such Microsoft, Cisco, VMware, Oracle and Citrix in February and March to utilise remaining budget for the financial year if so how do you justify the purchase?

11- How much do you spend on training for the past three financial years? Also please list the top three suppliers that you use for training?

12- At what points during the year does the department make decisions to purchase training throughout the year? How much of the training budget remains for this financial year (ending 31st March 2015)?

13- Who is responsible for purchasing department's training (i.e. which departments and who are the decision makers)?

Response:

I write in response to your email of 6 February 2015 in which you requested, under the Freedom of Information Act, information about IT/ICT training provision at the Legal Services Board (LSB).

Please note that the LSB is a small organisation with around 30 members of staff in total. We do not have an IT/ICT department (we are therefore unable to answer your questions 8 and 9), as our support needs are fully outsourced to an external contractor. In answer to the specific questions that you have raised about IT/ICT training, the LSB does not provide or purchase any training packages or licences; it is for the contractor to provide training for their staff as required.

I hope that this has been of assistance, but if you are dissatisfied with our response to your request for information, you have the right to ask for an internal review or to submit a complaint (see LSB's Freedom of information – Complaints procedure: http://www.legalservicesboard.org.uk/can_we_help/l_sb_policies_procedures/freedom_of_information/index.htm).