

Legal Services Board

Board meeting 2020: Board papers

Date: 26 March 2020
Time: 10:30 – 13:30

Venue: Meeting by telephone

For more information contact:
Holly Perry | Director, Enabling Services

LEGAL SERVICES BOARD

Agenda

Date: 26 March 2020 **Time:** 10:30 **Venue:** By telephone

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, David Eveleigh, Marina Gibbs, Ian Hamer, Catharine Seddon (from 12:00), Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Angela Latta (Head, Performance and Oversight), Paul Nezandonyi (interim Head, Communications and Engagement), Holly Perry (Director, Enabling Services), Steph North, (Corporate Governance Manager - minutes), Chris Nichols (Director, Policy and Regulation), Toakase Tonga (interim General Counsel)
Apologies:	None
Attendance for agenda items:	Craig Wakeford (item 5), Melanie Stewart (items 4, 10)
External attendance:	OLC (item 5), Lola Bello (item 16), Sarah Chambers (item 16)
Observers:	Rachael Goldwater

PRIVATE SESSION				
Board members attendance only				
Catch-up and intelligence sharing				10:30 (30 mins)
Item	Action	Speaker	Timing	
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report Paper (20) 11 Response to Covid 19 pandemic Oral	Note and comment	MH	11:05 (10 mins)
4.	Final LSB Business Plan 2020/21 Paper (20) 12	Approve	CN / SB / MS	11:15 (10 mins)
5.	OLC Budget 2020/21 Paper (20) 13	Approve	SB	11:25 (30 mins)
Short break – 11.55 – 12.05				
6.	Arrangements for disciplinary oversight Paper (20) 14	Consider	AL	12:05 (20 mins)
7.	LSB transparency Paper (20) 15	Consider	HP	12:25 (10 mins)
8.	ARAC business including: i) Report of ARAC March meeting Oral ii) Annual report of ARAC 2019/20 Paper (20) 16	Note and comment	CS / MG	12:35 (5 mins)

9.	RNC business including: i) Report of RNC February meeting Oral ii) Annual report of RNC 2019/20 Paper (20) 17	Note and Comment	JC	12:40 (5 mins)
10.	Finance Report to 29 February 2020 Paper (20) 18	Consider	MS	12:45 (5 mins)
11.	Board evaluation – plans for 2020 Oral	Note	HP	12:50 (5 mins)
12.	Minutes of the previous meeting – 22 January 2020	Approve	Chair	12:55 (5 mins)
13.	Board action tracker	Note		
14.	Papers circulated out of committee since last meeting ¹ : <ul style="list-style-type: none"> • Paper (20) 09 – recommendation to appoint OLC Chair (circulated 10 February) • Paper (20) 10 – Q3 performance report (circulated 11 February) 	Note		
15.	Forward look <i>Draft agenda for next Board meeting attached</i>	Consider		
16.	Short break – 13:00 – 13:10			
17.	LSCP work programme 2020/21 Paper (20) 19	Note and comment	SC / LB	13:10 (20 mins)
18.	Reflections	Note	Chair	
19.	AOB	Consider	Chair	
	CLOSE			13.30

Date and Time of Next Meeting: 23 April 2020 at 10:30

Venue: By telephone

¹ Items not included in the pack but available on request from Holly Perry
holly.perry@legalservicesboard.org.uk